



Winc Inbound Pallet Policy

Suppliers delivering pallets to Winc shall ensure their carriers and 3PL agents are made aware of and comply with these requirements:

a) All deliveries must be on a standard size plain pallet in accordance with specification Softwood (skids)/branded pallets will not be accepted.

Dimensions: 1165mm x 1165 mm

The width of the front and rear locking panels: 140mm. Pallets using narrow locking planks (90mm) will not be accepted.

Make & specifications: Pine Bearer Wood; Standard combination wood; Universal Hardwood pallets only.

b) All pallets delivered to Winc Australia must be in good condition. Pallets delivered in poor condition will not be accepted.

c) Plain or non-hire standard pallets are the preferred medium to receive goods from suppliers. No pallets will be returned or exchanged, including plain or supplier branded.

d) Winc will provide a docket for transfer of CHEP and LOSCAM pallets. Winc will not enter into an exchange or IOU arrangement with any supplier. Vendors shall ensure that their carriers are aware of whether the transfer to Winc is to be from the vendor or from the carrier.

e) Winc Pallet Accounts:

State	CHEP Account No.	Loscam Acct No.
NSW	1610213793	210531
VIC	1610307282	310781
QLD	1610407729	400808
SA	1610500085	518088
WA	1610634219	615106
NT	4000305810	510007
TAS	4000178297	715728

f) A 28 day delay will apply to CHEP or LOSCAM pallets transferred, unless other terms have been specifically agreed with Winc. Suppliers shall ensure that their carriers are aware of and comply with the Winc 28 day delay. If vendors are transferring direct to Winc then they need to provide 2 copies of the pallet docket, one to be retained by Winc and the second to be given to the carrier for on forwarding to the vendor as POD.

g) All transfer dockets must have a Winc purchase order number (or other reference traceable back to Winc PO) in the Reference field.

h) For all deliveries on CHEP or LOSCAM pallets the driver shall present two copies of a pallet transfer docket to Winc staff. Winc staff will sign both copies and return one copy to the driver. In the event that the driver only provides one copy then Winc Australia will retain it. In the event that the driver does not provide a pallet transfer docket then he/she will be given the opportunity to have one faxed or emailed through to the relevant Winc Australia receiving site.

g) It is the responsibility of the supplier/carrier to notify pallet hire companies of their transfers on to Winc Australia pallet hire accounts.

h) Winc Australia will accept pallet claims within 3 months of the receipt date with no adjustment to the original transfer provided that equipment types and quantities are correct and that Winc Australia can verify the transfer. Claims beyond this period may be accepted but the effective date of transfer will be the date of written claim enquiry to Winc Australia or at a date determined by Winc Australia. Claims will only be investigated if the supplier/carrier can provide adequate documentation to support a claim.

i) For returns or collections on CHEP or LOSCAM Winc will provide two copies of a pallet docket for pallets despatched from a Winc site. The pickup driver shall provide carrier details and sign and date both copies of the pallet docket. Winc Australia will retain one copy and provide the driver with the second copy.

Updated: August 2017